

Navy Region Hawaii
MORALE, WELFARE & RECREATION DEPARTMENT
BARBERS POINT BEACH COTTAGE POLICY INFORMATION
915 NORTH ROAD, BLDG. 161, PEARL HARBOR, HI 96860-4456

* EFFECTIVE 1 FEBRUARY 2009 *
(RULES & RATES ARE SUBJECT TO CHANGE)

BEACH COTTAGE POLICY INFORMATION

1. The Beach Cottage Rental Program includes 24 cottages located at White Plains and Nimitz Beach at Barbers Point in Hawaii, on the island of Oahu.

<u>White Plains Duplex</u> (6) Two-bedroom/one bath units (duplex units)	<u>Nimitz Duplex</u> (8) Two-bedroom/one bath units (2) One-bedroom/one bath (handicap accessible)
<u>White Plains Cedar</u> (1) Two-bedroom/two bath Cedar cottage	<u>Nimitz Cove Duplex</u> (4) Two-bedroom/two bath Washer/dryer (no linen/towel exchange)
<u>White Plains Cedar</u> (2) Three-bedroom/two bath Washer/dryer (no linen/towel exchange)	<u>Nimitz Cove Cedar</u> (1) Two-bedroom/two bath Washer/dryer (no linen/towel exchange)

2. The cottages are available for daily rental by authorized patrons. Authorized patrons include:

- a. Active duty military to include foreign services and Coast Guard.
- b. Retired military
- c. Members of Reserve components
- d. Other military separated from the Armed Forces and their family members to include EX-POW, Medal of Honor recipients, honorably discharged veterans with 100% service-connected disability, involuntarily separated service members under the Transition Assistance Management Program, voluntary separation under the Voluntary Separation Incentive (VSI) and Special Separation Benefit (SSB) Programs for two years after separation.
- e. Family members to include spouse and children (21 yrs. or older) of those eligible patrons in categories (a) through (d)
- f. Department of Defense (DOD) Civilians and MWR/NEX/AAFES NAF employees, active or retired.
- g. Accompanied guests of all authorized patrons.

3. Reservations are made by contacting the ITT Office at (808) 682-3085 or (877) 209-2423.

- h. The reservation requirements and categories for eligible patrons are as follows:

Category 1: Includes Active Duty Navy and their family members residing in Hawaii. Reservations may be made up to six (6) months in advance.

Category 2: Includes Active Duty Navy (outside of Hawaii), Marine, and Coast Guard personnel and their family members. Reservations may be made up to five (5) months in advance.

Category 3: Includes active duty members of other services, reservists, retirees, EX-POW, and Medal of Honor recipients and their family members. Reservations may be made up to four (4) months in advance.

Category 4: Includes Navy DOD civilian, MWR/NEX NAF employee, active or retired. Reservations may be made up to three (3) months in advance.

Category 5: Includes other service DOD civilians, AAFES employees, active or retired. Reservations may be made up to two (2) months in advance.

4. To confirm a reservation, a credit card deposit of 50% will be assessed. If confirming reservation by check or cash, it must be received in our office at the time of booking. This 50% deposit will be applied to the total amount due. Cancellation more than 45 days prior to the reservation will result in 100% refund to the guest. **NO REFUNDS** will be issued if cancellation/modification is **within 45 days of reservation**. The MWR Director will review special circumstances for possible exceptions to this policy.
5. Check in/out is located at the ITT/ Beach Cottage Office, Building 2249, (808) 682-3085, located at the Barbers Point Golf Course Clubhouse. Check-in is 1400-1800 daily. Checkout is **no later than 1030**. **A charge of \$15.00 per half hour will be assessed for late checkout.**
6. Guests are requested to notify the ITT Office of any discrepancies or problems. These items will be logged at the ITT Office for action by the appropriate staff. Guests will be responsible for any damage or missing items noted during their occupancy.
7. Daily rates are established and reviewed on an annual basis. Special rate promotions and requests will be reviewed by the MWR Director for approval.
8. The minimum stay is two 2 days and maximum stay is two weeks, but may be extended based on availability upon check-in. There is a maximum of six (6) people per 2-bedroom unit.
9. Accepted forms of payment are cash, personal check, Visa, MasterCard, American Express and Discover. Any reservations made less than 45 days in advance will be charged 50% of total amount, of which is non-refundable. Guest will be informed the card is being charged **AT THIS TIME**.
10. Payment is due in full for all reservations, upon check-in at the ITT Office. Any refunds that may be issued will be credited to charge card or in a check mailed by the MWR accounting office.
11. A security deposit is not required, however, failure to abide by the Beach Cottages Occupancy Standards may result in eviction by MWR Management or a designated representative. A refund will not be provided if this occurs.
12. Pets are prohibited inside, outside and within the vicinity of the beach cottages. A \$100.00 fine per day will be assessed if pets are found.
13. **THE COTTAGES MAY NOT BE USED AS A PARTY FACILITY.**
14. Should a National Disaster be declared during you stay each one of our cottages has been furnished with an emergency kit. If the kit is tampered with, without a National Evacuation, the customer will incur a penalty fee of \$200.00 upon checkout.
15. Customers will be charged a \$50.00 service fee for after hour assistance to unlock your cottage.

DAILY RATES: Applicable charges per unit, per day:

CATEGORY	Rate/ Night
1 Bed Std - Handicapped Cottage	\$ 70
2 Bed Std - All Duplexes	\$ 90
2 Bed Deluxe - 1944 & 1945 Cedar Cottages	\$ 100
3 Bed Deluxe - 1760 & 1775	\$ 115

MAILING ADDRESS:

MORALE, WELFARE & RECREATION DEPARTMENT
ATTN: Barbers Point Beach Cottage Office
915 NORTH ROAD BLDG.161
PEARL HARBOR, HI 96860-4456